

EDUCATION

Administer Justice believes that education is key to empowering individuals and communities. We offer a variety of educational opportunities which are open to all at no cost.

F.A.C.T.S. WORKSHOP

Our free F.A.C.T.S. workshop is designed for those facing or contemplating divorce. It is also open to those who are not married, but are seeking separation where children and/or joint assets are involved. The F.A.C.T.S. workshop stands for **F**amily, **A**ssets, **C**hildren, **T**rials and **S**afety. The workshop covers the impact of divorce on individuals and other family members including children, finances and related documents, developing a safety plan, and the general legal process. If you are seeking help with a divorce, this will be your first step to receiving help from Administer Justice.

Workshops are held several times each month at varying times. A reservation is required. Please call our Elgin office to reserve a seat.

CONSUMER DEBT EDUCATION

We offer free bilingual Consumer Debt Education videos on our website. These videos provide you with information on your legal rights pertaining to the following areas of debt: credit cards, dealing with debt collectors, payday loans, reverse mortgages, and student loans. Visit our website: www.administerjustice.org and click on the "Free Legal Advice" tab.

SELF-HELP RESOURCES & REFERRALS

We provide brochures, various printed materials and referrals to assist our clients with needs outside of what we offer. Administer Justice has relationships with hundreds of area churches, social service agencies and other providers of legal services. If you are not sure if we can assist you, please call and we will connect you to an organization that can.

WHERE ARE OUR SERVICES PROVIDED?

All services are provided Monday through Thursday at our main office in Elgin and on Saturdays at our off site clinics located throughout the suburbs. Hours vary by clinic location.

Our mission:

To administer justice through comprehensive legal, financial, conflict resolution, and educational services, to empower the powerless, give hope to the hopeless, and show God's mercy and compassion to all in need.



To make an appointment call:

847-844-1100 or

toll free 877-778-6006

1750 Grandstand Place

Suite 15

Elgin, IL 60123

www.administerjustice.org



Offering Hope & Help Through:

- ◆ Legal Assistance
- ◆ Financial Counseling
- ◆ Conflict Coaching
- ◆ Legal Education

*"This is what the LORD Almighty says: 'Administer true justice; show mercy and compassion to one another.'"
Zechariah 7:9*

LEGAL SERVICES

Administer Justice helps those with limited income who are facing civil legal issues. We provide legal advice and coaching, and can assist with legal documents. In certain cases, we can provide an attorney to represent you in court. We also provide qualified referrals. The level of service provided is based on your household income and type of issue.

INCOME QUALIFICATIONS

Administer Justice welcomes all in need. We serve all who income qualify, regardless of race, national origin, religion, gender or any other status. We are here to help and welcome the opportunity to serve you.

LEGAL APPOINTMENT

Regardless of what county you live in, if you meet our income qualifications you can meet one-on-one with an attorney. During this appointment, the attorney will provide you with legal advice.

Note: If you live in Kane or DuPage County you may also receive help completing legal documents and coaching on how to represent yourself in court.

LEGAL REPRESENTATION

If you have a case in Kane or DuPage county, you may qualify for free court representation by an attorney. Most of our attorneys are volunteers; representation depends on attorney availability and your individual case. If you meet this criteria, you will be informed of such after your initial appointment.

There is a \$20 one-time administrative fee for legal services; cash, check or money order.

TYPES OF LEGAL ISSUES WE MAY BE ABLE TO ASSIST WITH:

- **Family** law matters such as divorce (under certain circumstances), paternity, child support, child custody, parental visitation and other parental rights, including establishing guardianship.
- **Housing**, specifically foreclosure and Landlord/Tenant disputes.
- **Consumer** issues such as consumer fraud, contract disputes, identity theft, and debt collection.
- **Employment** issues such as unlawful termination, discrimination and wage disputes.
- **Probate** issues (that arise after someone's death related to asset distribution).
- **Expungement/Sealing** of prior criminal records.
- **Human Trafficking and Immigrant Victims of Abuse/Violent Crimes** qualifying for a T-visa, U-Visa or VAWA.

We can provide you with qualified referrals on these issues:

- Orders of Protection
- Criminal Matters
- Bankruptcy
- DCFS issues
- Workman's Compensation
- Unemployment Benefits
- Public Benefits
- Estate Planning
- Personal Injury cases
- Social Security Disability
- Product Liability cases
- Medical Malpractice cases



TAX CONTROVERSY

We provide assistance to individuals facing issues with the IRS. This would include unpaid taxes, refunds, and disputes over deductions among other tax issues. This service is also designed to help you understand your rights and responsibilities under the tax code. **There is no fee for utilizing our tax clinic. Please note: we do not do tax preparation but can refer you to others who provide this service at no cost.**

CONFLICT COACHING

If you are in the midst of a conflict with someone, an Administer Justice Conflict Coach can meet with you one-on-one to help you gain perspective and move forward. Our volunteers, trained through Peacemaker Ministries, are committed to helping those facing difficult circumstances, using biblical principles, to resolve everyday conflict. **There is no fee for this service.**

FINANCIAL COUNSELING

We provide one-on-one counseling by trained financial counselors. This service can assist you with establishing a personal budget and managing your debt. This service often requires multiple meetings with a financial counselor in order to establish a workable plan that can ultimately lead to financial freedom. **There is a one-time \$20 fee for this service.**

CLIENT ADVOCACY

After your appointment (legal, tax, conflict coaching or financial), you can also meet at no cost with one of our volunteer Client Advocates who can connect you to other social service agencies based on your family's needs. They will also provide you encouragement through scripture and prayer.